



## SITE PLAN DRAWING; INSTRUCTIONS FOR PREPARING A SITE PLAN DRAWING

The site plan must be drawn in a neat and legible manner on paper, a minimum of 8½ by 11 inches to a maximum of 24 by 36 inches in size. The scale must be large enough to show all details clearly. *Three copies of the site plan must be submitted with Building Permit applications. 5 copies of the site plan must be submitted with Zoning Permit applications.*

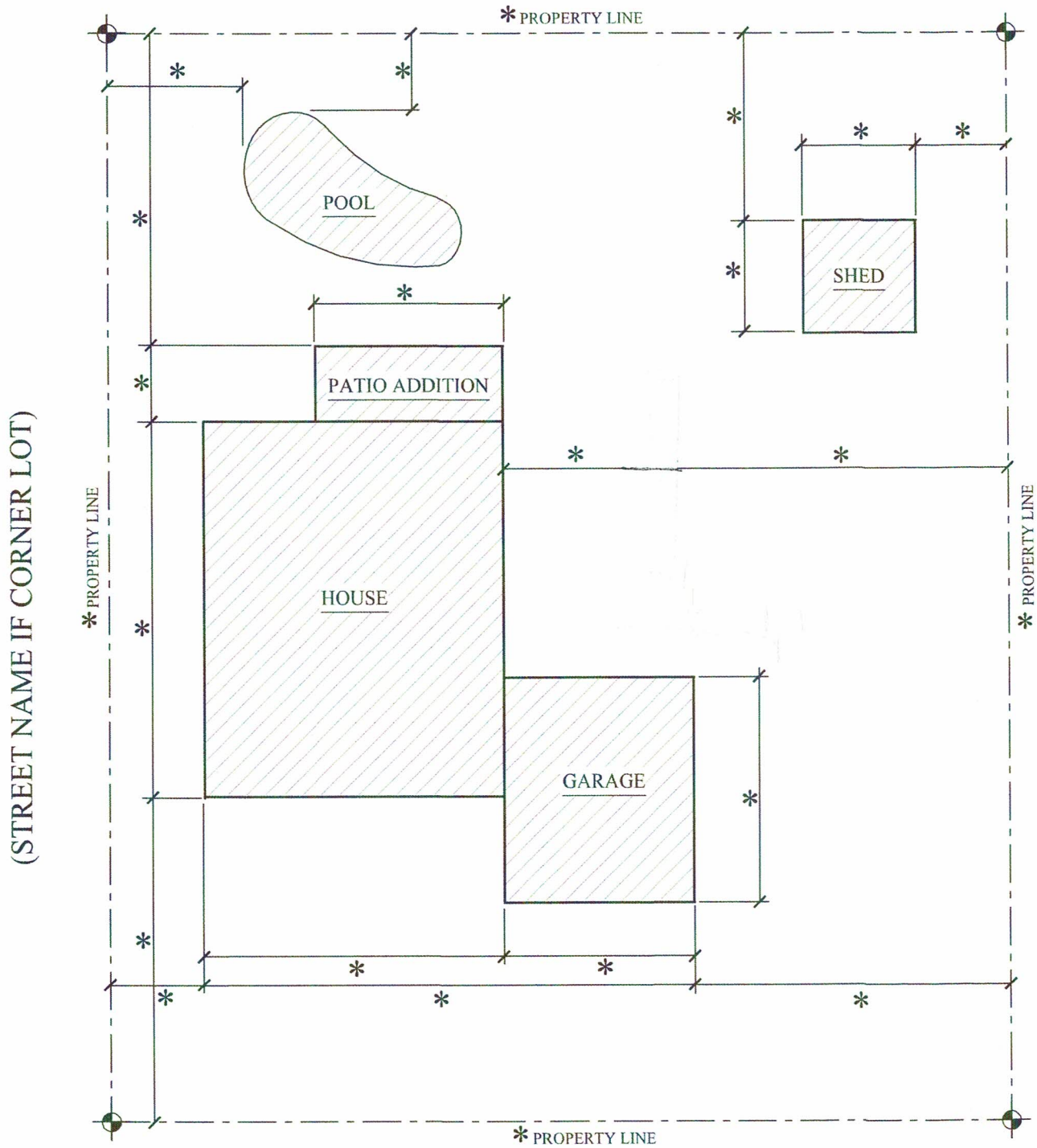
The following information must be included on the site plan.

- a. Name and address of the legal owner of the site, and of the applicant, if not the owner.
- b. Address of the property, if it has been assigned.
- c. Assessor's Parcel Number (APN).
- d. Date, north arrow and scale of drawing.
- e. Dimension of the exterior boundaries of the site.
- f. Name all adjacent streets, roads, or alleys, showing right-of-way and dedication widths, reservation widths, and all types of improvements existing or proposed.
- g. Locate and give dimensions of all existing and proposed structures on the property. Indicate the height and depth of the buildings and their distances to at least two (2) property lines.
- h. Show access, internal circulation, parking and loading space. Detail off-street parking, exits and entrances, complete with dimensions and numbers of parking spaces, including handicapped spaces.
- i. Show all fences, walls and landscaping: their locations, heights, materials and/or type.
- j. Show all signs: their location, size, height and material used.
- k. Note all external lighting: location and the general nature and hooding devices.
- l. Indicate location of existing and proposed septic tanks and leach lines, and water wells within 50 feet of the property if the proposed use is not connected to a municipal water and sewer system (i.e., City of Hanford, Armona CSD, etc.)
- m. Location and direction of on-site drainage. Indicate method of storm water drainage.
- n. Location of existing and/or proposed public improvements (such as curbs, gutters, sidewalks, utility poles, fire hydrants, street lights, traffic signal devices, etc.)
- o. Note the distances to the nearest fire hydrant and proposed method of fire protection
- p. Note any special method of fire protection (i.e., water tanks, new fire hydrant, etc.)
- q. Show existing and proposed landscaping.
- r. The applicant should include any additional information that may be pertinent or helpful concerning this application.
- s. Other data may be required to permit the zoning administrator to make the required findings.

For Any Questions and or concerns, please contact Community Development Department. Thank you!!

# TYPICAL SITE PLAN

\* INDICATE DISTANCE  
MEASURED IN FEET



(STREET NAME)

INDICATE BY ARROW  
DIRECTION OF NORTH

